



**UNIVERSITY OF COLOMBO
SRI LANKA**

VACANCIES (On a Contract basis)

Applications will be entertained from suitably qualified applicants for the following post at the CELP, Faculty of Law, and University of Colombo.

Project Coordinator

Minimum Qualifications

1. Should have Bachelor degree in subject disciplines of Environment Management
2. Preference will be given to those who possess the following
 - a. 5 years' experience in required area and Project experiences
 - b. 3-years' of experience in the use of computer application packages.
3. High level of experience in project handling & English
4. Should have previous experience in coordinating and working with national and international organizations.
5. Should be a citizen of Sri Lanka
6. Should be not less than 18 years and more than 40 years of age on the closing applications.
7. Should be of good character and sound physical health.

Age : between 18 and 45 years on the closing date of application
Remuneration : Rs. 79,130.43/- (+ EPF+ ETF will be paid) as per UGC Circular No. 02/2022

Period of Contract : One year

GENERAL CONDITIONS

This appointment is on a contract basis, initially for a period of one year. However, the CELP, Faculty of Law may consider extending the service of the selected candidate depending on satisfactory performance and the requirement of the university during the period of the contract.

Instructions for completing the application process can be obtained by visiting the University Website. (<https://celp.cmb.ac.lk/>)

All applications should be submitted by filling out the Google Form using the relevant link on the university website.

(<https://forms.gle/eAK5SS63yT189pSs7>)

It is compulsory to send the hard copy of the same generated PDF document with the signature of the Candidate. Any Alterations made to the original document and non-submission of the hard copy of the original PDF document cause disqualification from the selection process.

Additionally certified copies of relevant educational (including transcripts), professional extra-curricular, and service certificates are also required to be enclosed to the said complete application and be forwarded the same under the registered post & email (celp@law.cmb.ac.lk) to the “Director/CELP, Faculty of Law, University of Colombo, WV26+2H3, Philip Gunewardena Mawatha, Colombo 00700” on or before **20.05.2025**.

INSTRUCTIONS TO THE APPLICANTS

- Before applying, the candidate should read the complete advertisement on the CELP website carefully and ensure that he/she fulfills the minimum qualifications of the interested post/s.
- It is mandatory to fill in all the required fields in the online application system. Relevant annexures should be uploaded as a zip file. Incomplete applications which do not comply with the instructions will be rejected.
- Filling all fields should be completed during one single attempt. Please note that candidates do not have the option to save and continue later.
- Upon successful submission of the application, the candidate will receive an automatic acknowledgment of receipt. If the candidate has not received an acknowledgment of receipt, he/she has not submitted his/her application correctly, and the CELP will not consider him/her as a candidate.
- Candidates should furnish their application with true and correct information. If any of these particulars are found to be false or inaccurate, the candidate is liable to be disqualified before the selection and to be dismissed without any compensation if the inaccuracy is detected after the appointment.
- Candidates should ensure that they complete and submit their application online well in advance of the closing date to meet the deadline. Candidates bear full responsibility for the timely submission of their applications. The CELP, University of Colombo cannot be liable for any delays that are unrelated to its system.
- Upon submission of the above form, the application process will not be considered complete. After submission, the candidate will receive an email with instructions for completing the application process.
- If the candidate encounters any problems with the application process, they can contact Centre for Environmental Law & Policy by emailing celp@law.cmb.ac.lk or contact via +94 757068168

Registrar
University of Colombo
Colombo 03.
22.04.2025